

MINUTES
OF A MEETING OF THE
BOROUGH COUNCIL OF WOKING

held on 21 May 2018

Present:

Cllr Will Forster (Chairman)
Cllr Mrs B A Hunwicks (Vice-Chair)

Cllr Mrs Hilary Addison	Cllr Debbie Harlow
Cllr Simon Ashall	Cllr Ken Howard
Cllr Ayesha Azad	Cllr Deborah Hughes
Cllr Tahir Aziz	Cllr Saj Hussain
Cllr Ann-Marie Barker	Cllr Ian Johnson
Cllr David Bittleston	Cllr Colin Kemp
Cllr John Bond	Cllr Liam Lyons
Cllr Amanda Boote	Cllr Nancy Martin
Cllr Ashley Bowes	Cllr Rashid Mohammed
Cllr Mary Bridgeman	Cllr Louise Morales
Cllr Graham Chrystie	Cllr M Ilyas Raja
Cllr Graham Cundy	Cllr Chitra Rana
Cllr Kevin Davis	Cllr Melanie Whitehand
Cllr Ian Eastwood	

Also Present: Claire Storey, Independent Co-opted Member and Tim Stokes, Independent Person

Absent: Councillor Mohammad Ali

1. APOLOGIES FOR ABSENCE.

Apologies for absence had been received from Councillor Mohammad Ali.

2. MAYOR'S COMMUNICATIONS

The Mayor expressed his thanks to the Members of the Council and those who attended Mayor making and the reception held afterwards. The choice of the Mayor's Charity had been warmly welcomed and the York Road Project had reported that it had received a lot of positive feedback.

The Mayor had already attended several events in the Borough, including two street parties on day of the Royal Wedding Saturday, and a Woking Dance Spaces show in the evening. This was National Dementia Week and the Council was holding a number of events to mark the week. The following day the Mayor would be unveiling of the LinkAble Artwork competition at the site of the former St Dunstan's Church on Heathside Crescent. On the coming Sunday, the Mayor would be attending the American Military Cemetery at Brookwood to lay a wreath on behalf of the Borough. A visit to Woking's twin town of Rastatt in Germany was planned in the coming weeks.

Future Events

Fundraising Quiz night – 30 June at the York Road Project

Civic Celebration – 1 July at the United Reform Church.

3. URGENT BUSINESS

No items of Urgent Business were considered.

4. DECLARATIONS OF INTEREST.

No Declarations of Interest were received.

5. LEADER OF THE COUNCIL'S STATEMENT

The Leader, Councillor Bittleston, made a statement on his approach for the forthcoming year and advised that the Executive for 2018/19 would comprise Councillor Azad as Deputy Leader, and Councillors Bowes, Davis, Harlow, Mrs Hunwicks and Kemp. A leaflet setting out the different responsibilities of the Members of the Executive was tabled.

Councillor Barker, Leader of the Liberal Democrat Group, Councillor Raja, Leader of the Labour Group, and Councillor Bond, Leader of the Independent Group, were given the opportunity to respond to Councillor Bittleston's statement.

6. QUESTIONS.

No questions had been received.

7. POLITICAL BALANCE OF THE COUNCIL

Formal notices had been received which had the effect of dividing the Council into political groups. The composition of the Council was as follows:

Conservative	16
Liberal Democrat	8
Labour	3
Independent	3

In addition, notification had been received of the Members to act as Group Leader and Deputy Group Leader of each political group as follows:-

	<u>Group Leader</u>	<u>Deputy Group Leader</u>
Conservative	Councillor D J Bittleston	Councillor A Azad
Liberal Democrat	Councillor A-M Barker	Councillor D E Hughes
Labour	Councillor M I Raja	Councillor T Aziz
Independent	Councillor J E Bond	Councillor A J Boote

RESOLVED

That the report be received.

8. SELECTION PANEL

The Leader of the Council moved and Councillor Azad seconded the receipt of the recommendations from Selection Panel which had met on 15 May 2018.

Appointment of Members to Committees and Sub-Committees

Selection Panel had considered the membership of each Committee and had proposed that the membership of the Planning Committee should be reduced from ten Members to nine Members. The proposal would assist with the overall proportionality of membership across the Committees and Sub-Committees and would ensure that the number of occasions when the Chairman would need to exercise his/her casting vote would be minimised. As a result of the change, a total of 60 seats were available across the Committees and Sub-Committees.

It was noted that the availability of Directorships, vacated by John Kingsbury on his retirement as a Borough Councillor, had been discussed by the Members of the Selection Panel. Councillor Bittleston moved and Councillor Azad seconded a proposal that authority should be delegated to the Chief Executive as Shareholder Representative in consultation with the Leader of the Council to confirm appointments to the list of Directorships.

The proposal was agreed by Council.

RESOLVED

That (i) authority be delegated to the Chief Executive as Shareholder Representative in consultation with the Leader of the Council to confirm appointments to the following list of Directorships:

- Brookwood Cemetery Ltd
- Brookwood Park Ltd
- Energy Centre for Sustainable Communities Ltd
- Export House Ltd
- Rutland (Woking) Ltd
- Rutland Woking (Residential) Ltd
- Rutland Woking (Carhouse Lane) Ltd
- Thameswey Central Milton Keynes Ltd
- Thameswey Developments Ltd
- Thameswey Energy Ltd
- Thameswey Guest Houses Ltd
- Thameswey Housing Ltd
- Thameswey Ltd
- Thameswey Maintenance Services Ltd
- Thameswey Solar Ltd
- Thameswey Sustainable Communities Ltd
- Woking Necropolis & Mausoleum Ltd

(ii) the size of the Planning Committee be reduced from ten Members to nine Members; and

(iii) subject to (ii) above, the proportions for each Committee be settled as follows:

	Total	Con	Lib Dem	Lab	Ind.	Ind. CoOpted Member
Appeals Committee	3	1	1	1	-	-
Licensing Committee	10	5	3	1	1	-
Overview and Scrutiny Committee	10	5	3	1	1	-
Planning Committee	9	5	2	1	1	-
Standards and Audit Committee	6	3	1	-	1	1
Licensing Sub-Committee A	3	2	1	-	-	-
Licensing Sub-Committee B	3	1	1	1	-	-
Taxi Licensing Sub-Committee	6	3	1	1	1	-
Standards Hearings Sub-Committee	5	2	1	-	1	1
Woking Joint Committee	7	4	2	-	1	-

Appointments of Members to Working Groups and Task Groups – 2018/19

The Members of Selection Panel considered the Working Groups under the remits of Council, the Executive and the Overview and Scrutiny Committee. The Panel had recommended that the Hoe Valley School Oversight Panel and Celebrate Woking Working Group could be disbanded and that the number of Members on the Local Development Framework Working Group should be increased from six to seven, comprising four Conservative Members, two Liberal Democrat Members and one Labour Member.

RESOLVED

- That (i) the Hoe Valley School Oversight Panel be disbanded;
- (ii) the Celebrate Woking Working Group be disbanded and the roles performed by the Working Group be integrated under the remit of the Leisure Partnership Board;
- (iii) the membership of the Local Development Framework Working Group be increased from six to seven, comprising four Conservative Members, two Liberal Democrat Members and one Labour Member; and
- (iv) the proportions for each Group be settled as follows:-

Council 21 May 2018

Council Appointed	Total	Con	Lib Dem	Lab	Ind.	Ind. CoOpted Member
Elections & Electoral Reg. Review Panel	7	3	1	1	1	1
Freedom of the Borough Working Group	6	3	1	1	1	-
Military Covenant Advisory Panel	6	4	1	1	-	-
Selection Panel	8	2	2	2	2	-
Sheerwater Regen. Oversight Panel	10	4	2	3	1	-
Sheerwater Regen. Project Board	7	4	1	1	1	-
Victoria Square Oversight Panel	9	5	2	1	1	-

Executive Appointed	Total	Con	Lib Dem	Lab	Ind.	Ind. CoOpted Member
Climate Change Working Group	6	2	2	1	1	-
Leisure Partnership Board	5	3	1	1	-	-
Local Dev Framework Working Group	7	4	2	1	-	-
Town Centre Community Leisure Task Group	4	2	1	1	-	-

Overview and Scrutiny Committee Appointed	Total	Con	Lib Dem	Lab	Ind.	Ind. CoOpted Member
Economic Development Task Group	7	4	2	1	-	-
Finance Task Group	7	4	2	-	1	-
Housing Task Group	7	3	2	1	1	-

Appointment of Members to Ad Hoc Bodies – 2018/19

The Council had before it the recommendations of Selection Panel in respect of the appointments to Ad Hoc Bodies and nominations to the Surrey Leaders' Group. Following

changes to the Group, it would no longer be necessary to appoint a Councillor representative to the Marjorie Richardson Centre. The appointments to the Goldsworth Park Lake and Recreation Ground Users Group would be dealt with under Ex Officio appointments, with the Ward Councillors to be appointed automatically. Councillor Bittleston had stood down from his role as the Council's representative on the Ashford and St Peters Hospital NHS Trust in the coming year and it was proposed that Councillor Hughes be appointed to the role.

RESOLVED

- That (i) the list of Ad Hoc Bodies remain unchanged, subject to the removal of the Goldsworth Park Lake and Recreation Ground Users Group and the Marjorie Richardson Centre;
- (ii) Councillor D Hughes be appointed to the position of the Council's representative on the Ashford & St Peters Hospital NHS Trust for the remainder year of the three year appointment up to May 2019;
- (iii) John Kingsbury be nominated for one of the two positions available on the Surrey Civilian Military Partnership Board through the Surrey Leaders Group; and
- (iv) the proportions for each appointment be settled as follows:

Ad Hoc Body	Appointments (substitutes indicated in brackets)			
	Con	Lib Dem	Lab.	Ind.
Ashford & St Peters Hospital NHS Trust (1 rep, 3 years to 2019)		1		
Basingstoke Canal Joint Management Cttee (2 reps, 1 year plus 2 subs, 1 year)	1 (1)	1 (1)		
Citizens' Advice Woking - Management Cttee (2 observers, 1 year)	1		1	
Corporate Trustee of Friends of Woking Palace (1 rep, 1 year).				1
Countryside Partnership Board (1 rep, 1 year plus 1 sub, 1 year). Substitute to be appointed to the Local Liaison Group.	1 (1)			
Fairoaks Airport Consultative Cttee (1 rep., 1 year plus 1 sub, 1 year).	1	(1)		

Ad Hoc Body	Appointments (substitutes indicated in brackets)			
	Con	Lib Dem	Lab.	Ind.
Maybury Centre Trust (2 rep, four years to 2018 and 2019 respectively)	1 (2020)		1 (2019)	
National Parking Adjudications Service Joint Committee (1 rep, 2 years, plus substitute)	1 (1)			
Police and Crime Panel (1 rep, 1 year)	1			
ShopMobility (1 rep, 1 year plus 1 sub, 1 year)	1	(1)		
South East Employers (1 rep, 1 year plus 1 sub, 1 year)	1 (1)			
Sport Woking (formerly Woking Sports Council (2 reps, 1 year)		1	1	
Surrey County Playing Fields Assoc (1 rep, 1 year)	1			
Sutton Green Village Hall Management Cttee (2 reps, 1 year, 1 to be local Ward Councillor, 1 to be a Member of WBC)	2			
Woking Access Group (1 rep, 1 year)	1			
Woking Community Transport (2 observers, 1 year)	1	1		
Woking People of Faith (1 rep, four years to 2021)	1			
Woking Youth Council (2 reps, 1 year plus 1 substitute, 1 year)	1 (1)	1		

Ex Officio Appointments – 2018/19

The list of current ex officio appointments was before the Council.

RESOLVED

That the Ex-Officio appointments be noted.

Appointment of the Armed Forces Champion – 2018/19

The Council was recommended to appoint John Kingsbury as the Council’s Armed Forces Champion for the coming year, noting the position was not limited to an Elected Member.

RESOLVED

That John Kingsbury be appointed the Armed Forces Champion for 2018/19.

9. CONSTITUTION OF COMMITTEES 2018/19

The Council had before it a document setting out the proposed memberships of the Committees for the coming year.

RESOLVED

That the membership of Committees for 2018/19 be approved as set out below:

Committee	Nominations				
	Con	Lib Dem	Labour	Independent	Co-Optees
Appeals Committee (3)	Councillor D Bittleston	Councillor K Howard	Councillor M I Raja	–	–
Licensing Committee ¹ (10)	Councillors H Addison S Ashall D Harlow R Mohammed C Rana	Councillors I Eastwood K Howard L Lyons	Councillor M Ali	Councillor M Bridgeman	–
Overview and Scrutiny Committee (10)	Councillors H Addison G Chrystie S Hussain R Mohammed C Rana	Councillors K Howard D Hughes I Johnson	Councillor M I Raja	Councillor J Bond	–
Planning Committee (9)	Councillors S Ashall G Chrystie G Cundy N Martin M Whitehand	Councillors I Eastwood L Morales	Councillor T Aziz	Councillor A Boote	–
Standards and Audit Committee (6)	Councillors S Ashall R Mohammed M Whitehand	Councillor I Johnson	–	Councillor J Bond	Mrs C Storey Independent Co-Opted Member

Committee	Nominations				
	Con	Lib Dem	Labour	Independent	Co-Optees
Working Joint Committee (7)	Councillors D Bittleston G Chrystie B Hunwicks M Whitehand	Councillors A-M Barker L Morales	–	Councillor J Bond	–

10. APPOINTMENTS TO WORKING GROUPS 2018/19

The Council had before it a document setting out the proposed memberships of the Working Groups under the remit of Council for the coming year.

RESOLVED

That membership of the Working Groups for 2018/19, as set out below, be agreed.

Working Groups/Task Groups	Appointments				
	Con	Lib Dem	Labour	Independent	Co-Optees
Elections & Electoral Reg. Review Panel (7)	Councillors S Ashall D Bittleston M Whitehand	Councillor A-M Barker	Councillor M I Raja	Councillor J Bond	Mrs C Storey Independent Co-Opted Member
Freedom of the Borough Working Group (6)	Councillors D Bittleston G Cundy S Hussain	Councillor I Eastwood	Councillor M I Raja	Councillor M Bridgeman	–
Military Covenant Advisory Panel (6)	Councillors G Chrystie S Hussain C Rana Mr J Kingsbury	Councillor I Eastwood	Councillor M I Raja	–	–
Selection Panel (8)	Councillors A Azad D Bittleston	Councillors A-M Barker D Hughes	Councillors T Aziz M I Raja	Councillors J Bond A Boote	–
Sheerwater Regeneration Oversight Panel (10)	Councillors K Davis D Harlow S Hussain C Kemp	Councillors I Eastwood L Morales	Councillors M Ali T Aziz M I Raja	Councillor A Boote	–

Working Groups/Task Groups	Appointments				
	Con	Lib Dem	Labour	Independent	Co-Optees
Sheerwater Regeneration Project Board (7)	Councillors A Azad D Bittleston D Harlow S Hussain	Councillor I Eastwood	Councillor T Aziz	Councillor A Boote	–
Victoria Square Oversight Panel (9)	Councillors H Addison A Azad D Harlow S Hussain N Martin	Councillors A-M Barker I Johnson	Councillor T Aziz	Councillor A Boote	–

11. APPOINTMENTS TO AD HOC BODIES AND EX OFFICIO POSITIONS 2018/19

The Council was asked to agree the appointments to Ad Hoc Bodies and to receive the list of Ex Officio appointments.

In respect of the appointments available through the Surrey Leaders' Group, the Council noted that three further nominations had been received following the considerations of Selection Panel:

- Active Surrey Sports Partner Forum – Councillor M I Raja
- SCC Pension Fund Board – Councillor M I Raja
- Surrey Civilian Military Partnership Board – Councillor M I Raja

It was noted that, in each case, the nominated Councillor had to complete a CV for the Surrey Leaders' Group by 25 May 2018. As a result of the proposals, it was noted that the Council would be putting forward two Councillors to the two positions available on the Surrey Civilian Military Partnership Board.

The Mayor reported an amendment to the published report, namely that Councillor Eastwood was to be appointed to the Woking Youth Council rather than Councillor Lyons.

RESOLVED

That (i) appointments to Ad Hoc Bodies, including nominations to positions appointed to by the Surrey Leaders Group as set out below be agreed;

Ad Hoc Body	Appointments			
	Conservative	Lib. Dem.	Labour	Independent
Ashford & St Peters Hospital NHS Trust (1 rep, 3 years to 2019)		Councillor D Hughes		

Ad Hoc Body	Appointments			
	Conservative	Lib. Dem.	Labour	Independent
Basingstoke Canal Joint Management Cttee (2 reps, 1 year plus 2 subs, 1 year)	Councillor K Davis (H Addison)	Councillor D Hughes (A-M Barker)		
Citizens Advice Woking - Management Cttee (2 observers, 1 yr)	Councillor H Addison		Councillor M I Raja	
Corporate Trustee – Woking Palace (1 rep, 1 year)				Councillor A Boote
Countryside Partnership Board (1 rep, 1 year plus 1 sub, 1 year). Sub appointed to the Local Liaison Group.	Councillor K Davis (D Bittleston)			
Fairoaks Airport Consultative Cttee (1 rep., 1 year plus 1 sub, 1 year).	Mr R Wilson	Councillor (K Howard)		
Maybury Centre (2 reps, four years to 2022 and 2019 respectively)	Councillor R Mohammed (2022)		Councillor M I Raja (2019)	
National Parking Adjudications Service Jt Cttee (1 rep, 2 years, plus 1 sub, 2 years)	Councillor C Kemp (D Bittleston)			
Police and Crime Panel (1 rep., 1 year)	Councillor Mrs B Hunwicks			
ShopMobility (1 rep., 1 year plus 1 sub, 1 year)	Councillor H Addison			
SE Employers (1 rep., 1 year plus 1 sub, 1 year)	Councillor C Kemp			
Sport Woking (2 rep.s, 1 year)		Councillor I Eastwood	Councillor T Aziz	

Ad Hoc Body	Appointments			
	Conservative	Lib. Dem.	Labour	Independent
Surrey County Playing Fields Assoc. (1 rep., 1 year)	Councillor C Kemp			
Sutton Green Village Hall Management Cttee (2 rep.s, 1 year, 1 to be local Ward Councillor, 1 to be a Member of WBC)	Councillors S Ashall A Azad			
Woking Access Group (1 rep., 1 year)	Councillor H Addison			
Woking Community Transport (2 observers, 1 year)	Councillor G Chrystie	Councillor D Hughes		
Woking People of Faith (1 rep, 4 years to 2021)	Councillor H Addison			
Woking Youth Council (2 reps, 1 year plus 1 substitute, 1 year)	Councillors C Kemp (A Azad)	Councillor I Eastwood		

Surrey Leader's Group Appointments	Nominations			
	Conservative	Lib Dem	Labour	Independent
SCC Pension Fund Board			Councillor M I Raja	
Active Surrey Sports Partner Forum			Councillor M I Raja	
Surrey Civilian Military Partnership Board	Mr J Kingsbury		Councillor M I Raja	

(ii) the schedule of Ex Officio appointments as set out below be noted:

Ex Officio Position	Appointments
Allotments Consultation Group Deputy Mayor to be a judge at the Annual Allotments Competition	Councillor Mrs B Hunwicks

Ex Officio Position	Appointments
Asset Management – Lead Member Portfolio Holder for Property Management	Councillor A Azad
Children & Young People – Lead Member Portfolio Holder for Cultural and Community Development	Councillor C Kemp
Elected Member Development – Lead Member	Councillor C Kemp
Goldsworth Park Lake & Rec. Ground Users Group Ward Members for Goldsworth Park	Councillors A-M Barker I Eastwood C Rana
Jt Cttee – Oversight of Delivery of Surrey Public Authority Services Leader of the Council or their nominee	Councillor D Bittleston
Lakeview Working Group Ward Members for Goldsworth Park	Councillors A-M Barker I Eastwood C Rana
Ostensible Authority Standing Panel Leader of the Council and 2 nominees	Councillors A Azad D Bittleston C Kemp
Safeguarding – Lead Member Appropriate Portfolio Holder	Councillor Mrs B Hunwicks
Surrey Climate Change Partnership Members Group Portfolio Holder for Climate Change	Councillor Mrs B Hunwicks
Surrey Waste Partnership Portfolio Holder for Waste and Recycling	Councillor Mrs B Hunwicks
Surrey Waste Partnership – Jt Waste Collection Services Cttee Portfolio Holder for Waste and Recycling	Councillor Mrs B Hunwicks
Transport – Lead Member Vice-Chairman of Joint Committee or their nominee	Councillor C Kemp
Transport for Woking Board Leader of the Council or their nominee	Councillor C Kemp

Ex Officio Position	Appointments
Woking Chamber of Commerce Leader of the Council or their nominee	Councillor K Davis
Woking Palace Consultative Panel Ward Members for Hoe Valley and Portfolio Holder for Heritage	Councillors D Hughes C Kemp L Morales

12. NOTICES OF MOTION

No Notices of Motion had been received.

The meeting commenced at 7.00 pm
and ended at 7.22 pm

Chairman: _____

Date: _____